



Summer 2023 Education and Garden Intern Job Description

4-H is the youth development component of Rutgers Cooperative Extension. 4-H uses a learn-by-doing approach to enable youth to become competent, caring citizens of the world. Rutgers New Jersey Agricultural Experiment Station (NJAES) Cooperative Extension helps the diverse population of New Jersey adapt to a rapidly changing society and improve their lives and communities through an educational process that uses science-based knowledge. Hudson County 4-H is a partnership between Rutgers Cooperative Extension and the Hudson County Department of Health and Human Services.

Position Title: Education and Garden Intern

Details: 6/1 to 9/1; flexible start and end date

Schedule: Flexible with weekdays of their choosing and select weekends; flexible number of hours for the summer

Purpose: To support educational programming for youth and families including weekly on-site programs and one-time workshops. To foster a safe and engaging environment for all participants, and cultivate positive relationships between Hudson County 4-H and community members. To provide support in the maintenance of Family Learning Gardens in Hudson County. *Intern can select the site of their choosing to complete their hours: Lincoln Park in Jersey City or West Hudson Park in Kearny/Harrison.*

Responsibilities:

- Work with the Hudson County 4-H team to implement gardening, composting, STEM, environmental, nutrition, and food systems education programs for youth and families at 4-H Learning Garden sites at Lincoln Park in Jersey City or West Hudson Park in Kearny/Harrison
- Responsible for the maintenance of the 4-H Learning Gardens at Lincoln Park or West Hudson Park under the guidance of 4-H Garden Manager
- Plan, lead, and co-develop a variety of learning activities for a variety of audiences including: K-12 students and youth groups
- Support with outreach and recruitment of community members and volunteers for our various programs, workshops, and events open to youth and families
- Foster connections between program participants and the natural world in the urban setting
- Follow direction from supervisors, and work proactively on all assigned duties in a timely manner
- Monitor attendance in weekly programs and workshops
- Maintain cleanliness and organization of educational sites and all educational resources
- Option to support with social media promotion and marketing of garden programs



Perks:

- Resume builder and potential for college credit
- Gain training, career mentoring, and professional development related to environmental education, sustainability, and food systems
- Opportunity to learn about farming and youth development
- Opportunity to enhance leadership skills
- Network with local organizations and professionals for career growth

Required Skills:

- Be comfortable working outdoors with plants, animals, and the natural environment
- Passion for the natural world, farming/gardening, and/or healthy eating
- Comfort working with children and adults of all ages, abilities, and backgrounds
- Ability to communicate effectively with children, families, and community members
- Must be enthusiastic, motivated, and willing to learn and receive constructive feedback
- Responsible, reliable, responsive, and hard-working
- A self-starter who takes initiative and has the ability to work well collaboratively and independently
- Be able to pass a background check

To apply or inquire about position, please send a short cover letter and your resume to cru1@njaes.rutgers.edu.